

To

Glenn Jacobs

County Mayor

Register of Deeds

Period Ended September 2019

Glenn Jacobs  
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 9/30/19.



Nick McBride, Register of Deeds

STATE OF TENNESSEE  
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Nick McBride, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of his knowledge and belief.

Sworn and subscribed to before me this 14<sup>th</sup> day of October, 2019.



Notary Public

My Commission Expires

1-30-21



Register of Deeds

Statistical Data on Salaries

September 2019

	Authorized By Court	Actual
Number of Regular Employees	29	22
Total Salaries, Regular Employees	\$ 102,006.50	\$ 81,864.43
Number of Extra Employees	As Needed	6
Total Salaries, Extra Employees	\$ 20,000.00	\$ 6,686.37

Register of Deeds  
Bank Reconciliation  
First Bank  
Payroll Account  
Month of September 2019

Per Bank Statements	\$ 453,079.91
Add Deposits in Transit:	\$ 26,574.95
	66.00
	<u>12.00</u>

TOTAL	<u>\$ 26,652.95</u>
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Deduct Outstanding Checks:

Ck#	Amount
28022	14,124.00
Credit Card	<u>120.00</u>

Ck#	Amount
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TOTAL	<u>\$ 14,244.00</u>
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Per Register's Books:	<u>\$ 465,488.86</u>
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Register of Deeds  
Bank Reconciliation  
First Bank  
Transfer Account  
Month of September 2019

Per Bank Statements	\$ 1,821,998.01
Add Deposits in Transit:	<u>89,000.90</u>

		TOTAL	<u>\$ 89,000.90</u>
Deduct Outstanding Checks:			
Ck#	Amount	Ck#	Amount

Per Register's Books:	<u>\$ 1,910,998.91</u>
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Register of Deeds  
Financial Transactions - Fee Account

Month of September 2019

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	188,852.00		595,605.50
3912	Recording of Sec. Liens	28.00		41.00
3913	Copies	15,786.65		47,738.65
3914	Charters & Maps	1,232.50		3,485.00
3915	Interest Earned	3,697.51		12,208.92
3916	Notices of Completion	1,250.00		4,090.00
3917	Data Processing Fees	14,124.00		44,968.00
3918	State Tax Commission	44,047.59		134,517.93
		44,047.59		134,517.93
3920	E-file DP	1,372.00		3,790.00
		<b>314,437.84</b>		
3941	Salary – Register		10,434.20	36,367.74
3942	Salary – Clerks		88,500.16	331,571.02
3943	FICA Expense		7,090.19	26,391.15
3944	Attorney Fees			-
3945	Surety Bonds			-
3946	County Officials Tax		44,047.59	134,517.93
3947	Employer Hosp./Ret.		26,398.83	94,944.99
3948	Office Expense		-	-
3980	Excess Fees Beginning			(614,245.58)
3981	Disbursements to Trustee		14,124.00	369,868.00
			<b>190,594.97</b>	
3991	Petty Cash			3,200.00
3992	Cash in Bank	147,193.52	272,229.85	579,214.22
3994	Accounts Receivable	10,248.10	8,408.50	16,871.97
3995	Car Allowance		646.14	2,261.49
TOTALS		\$ 471,879.46	\$ 471,879.46	\$ (0.00)



Register of Deeds  
Receipts, Disbursements & Transfers

Month of September 2019

Code Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410 Due to State					
3411 Conveyance Tax	1,791,267.46	1,764,931.06		44,047.59	(44,047.59)
3510 Register's Fee Account					
3511 Fees & Commissions	314,437.84	202,494.50	44,047.59	32,148.06	11,899.53
3512 Fed. Income Tax		8,556.88	8,556.88		8,556.88
3513 FICA Withheld		7,090.19	7,090.19		7,090.19
3514 Hosp. Withheld		4,113.00	4,113.00		4,113.00
3515 Pension Withheld		9,481.89	9,481.89		9,481.89
3516 Misc. Insurance		2,014.44	2,014.44		2,014.44
3517 Dental Insurance		891.66	891.66		891.66
3518 Register's Ret.		-	-		-
3610 Assets					
3611 Petty Cash					
3612 Cash in Banks	1,956,172.17	2,063,497.31			
3613 Fed. Revenue Stamps					
3614 Accounts Receivable	10,248.10	8,408.50			
Car Allowance		646.14			
 TOTALS	 \$ 4,072,125.57	 \$ 4,072,125.57	 \$ 76,195.65	 \$ 76,195.65	 \$ (0.00)