

To

Tim Burchett

County Mayor

Register of Deeds

Period Ended July 2018

Tim Burchett  
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 07/31/18.



Sherry Witt, Register of Deeds

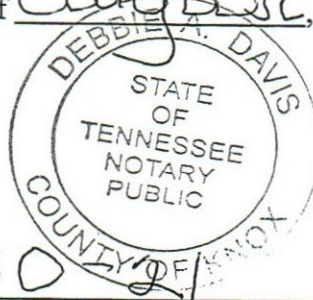
STATE OF TENNESSEE  
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, Register of Deeds of said county, who makes oath in due form of law that the foregoing report is full, true and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 15<sup>th</sup> day of August, 2018.



Notary Public



My Commission Expires

1-30-2019

Register of Deeds

Statistical Data on Salaries

July 2018

	Authorized By Court	Actual
Number of Regular Employees	29	21
Total Salaries, Regular Employees	\$ 102,006.50	\$ 85,112.15
Number of Extra Employees	As Needed	9
Total Salaries, Extra Employees	\$ 20,000.00	\$ 11,941.90

Register of Deeds  
Bank Reconciliation  
First Bank  
Payroll Account  
Month of July 2018

Per Bank Statements	\$ 283,727.14
Add Deposits in Transit:	\$ 23,645.52
	327.70
	596.00
	17.00
	113.35
	123.95
	12.00
	<u>265.00</u>

	TOTAL	<u>\$ 25,100.52</u>
Deduct Outstanding Checks:		

Ck#	Amount	Ck#	Amount
27938	70,110.50		
27939	1,568.60		
27940	<u>14,424.00</u>		

TOTAL	<u>\$ 86,103.10</u>
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Per Clerk's Books:	<u>\$ 222,724.56</u>
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Register of Deeds  
Bank Reconciliation  
First Bank  
Transfer Account  
Month of July 2018

Per Bank Statements \$ 1,991,891.63

Add Deposits in Transit: 60,255.86  
(180.51)

TOTAL \$ 60,075.35

Deduct Outstanding Checks:

Ck#	Amount	Ck#	Amount
xfer	\$ 265.00		

TOTAL \$ 265.00

Per Clerk's Books: \$ 2,051,701.98

Register of Deeds  
Financial Transactions - Fee Account

Month of July 2018

Code	Account Name	Credits (Receipts)	Debits (Disbursements)	Totals To Date
3911	Recording of Deeds	182,220.00		182,220.00
3912	Recording of Sec. Liens	13.00		13.00
3913	Copies	15,340.37		15,340.37
3914	Charters & Maps	945.00		945.00
3915	Interest Earned	799.11		799.11
3916	Notices of Completion	1,260.00		1,260.00
3917	Data Processing Fees	14,424.00		14,424.00
3918	State Tax Commission	48,372.87		48,372.87
		<b>48,372.87</b>		<b>48,372.87</b>
		<b>311,747.22</b>		
3941	Salary – Register		14,739.43	14,739.43
3942	Salary – Clerks		145,979.83	145,979.83
3943	FICA Expense		11,599.02	11,599.02
3944	Attorney Fees		-	-
3945	Surety Bonds		-	-
3946	County Officials Tax		48,372.87	48,372.87
3947	Employer Hosp./Ret.		41,538.48	41,538.48
3948	Office Expense		-	-
3980	Excess Fees Beginning			(564,010.99)
3981	Disbursements to Trustee		292,030.00	292,030.00
			<b>554,259.63</b>	
3991	Petty Cash			3,200.00
3992	Cash in Bank	506,891.97	260,723.55	301,437.20
3994	Accounts Receivable	4,074.70	6,761.50	15,892.17
3995	Car Allowance		969.21	969.21
	<b>TOTALS</b>	<b>\$ 822,713.89</b>	<b>\$ 822,713.89</b>	<b>\$ (0.00)</b>

Register of Deeds  
Receipts, Disbursements & Transfers

Month of July 2018

Code Account Name	Credits	Debits	Transfers To	Transfers From	Net Transfers
3410 Due to State					
3411 Conveyance Tax	1,967,163.70	1,524,990.41		48,372.87	(48,372.87)
3510 Register's Fee Account					
3511 Fees & Commissions	311,747.22	564,089.25	48,372.87	38,543.25	9,829.62
3512 Fed. Income Tax		9,201.41	9,201.41		9,201.41
3513 FICA Withheld		11,599.02	11,599.02		11,599.02
3514 Hosp. Withheld		4,356.00	4,356.00		4,356.00
3515 Pension Withheld		10,039.08	10,039.08		10,039.08
3516 Misc. Insurance		2,448.66	2,448.66		2,448.66
3517 Dental Insurance		899.08	899.08		899.08
3518 Register's Ret.		-	-		-
					0
3610 Assets					
3611 Petty Cash					
3612 Cash in Banks	2,080,255.25	2,227,887.25			
3613 Fed. Revenue Stamps					
3614 Accounts Receivable	4,074.70	6,761.50			
Car Allowance		969.21			
<b>TOTALS</b>	<b>\$ 4,363,240.87</b>	<b>\$ 4,363,240.87</b>	<b>\$ 86,916.12</b>	<b>\$ 86,916.12</b>	<b>\$ -</b>