Knox County Open Records Policy Schedule of Fees

(Provided for in section VI of the Knox County Open Records Policy)

A. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records.

B. Fees and charges for copies are as follows:
   a. $0.15 per page for letter- and legal-size black and white copies
   b. $0.50 per page for letter- and legal-size color copies
   c. The actual cost of any other medium upon which a record/information is being produced.
   d. Labor when time exceeds one (1) hour shall be at the rate of $25.00/hour.
   e. If an outside vendor is used, the actual costs assessed by the vendor.

C. Payment is to be made in case or personal check payable to Knox County, Tennessee.

D. Payment in advance will be required when costs are estimated to exceed $25.00.