



OFFICE OF COUNTY MAYOR GLENN JACOBS

Procurement Division, 1000 N. Central Street, Suite 100, Knoxville, TN 37917

ADDENDUM II TO BID 3064

Presort Mailing Services

ADDENDUM DATE: July 19, 2021
BUYER: Jay Garrison
OPENING DATE: August 4, 2021 at 2:00 PM

The following is for clarification

QUESTION 1: Section 4.9 and 4.10 state “The County/KCDC agrees to reimburse the Contractor in an amount equal to the difference between full First Class and Basic Presort postage rates to be determined by the actual Piece count”. Since the county is applying the lowest rate, would this not be the difference between the lowest rate and the actual rate as determined by the sort? First class is full rate and presort will almost always be less than that.

ANSWER 1: Yes.

QUESTION 2: Should all pricing include the price of mail pickup? Most pickup is based on number of trips and number of trays of mail, and it is difficult to base pricing on unknown and variable volumes since pickup is generally a minimum regardless of quantity.

ANSWER 2: Yes.

QUESTION 3: Is all mail to be sorted letter mail? Are there any flats (larger than 6-1/8x11-1/2)?

ANSWER 3: Presort mail is to be sorted and barcoded. First class letters, flats and parcels get dropped off at the post office.

QUESTION 4: Is there any Parcel or certified mail?

ANSWER 4: Yes. The County has parcels only to be dropped off at post office. The County takes care of certified mail

End of addendum.

Jay Garrison, CPPO, CPPB

Procurement Coordinator