



SHERRY WITT

KNOX COUNTY CLERK

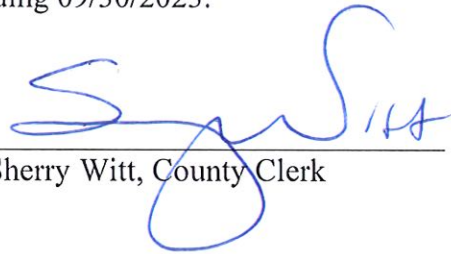
"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

County Clerk
Period Ended
September 2023

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 09/30/2023.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 12 day of October, 2023.



Carly Ferrell
Notary Public

My Commission Expires

February 28, 2027



County Clerk
Bank Reconcilations
FirstBank
September 2023

Per Bank Statements:

FirstBank - Main Account	\$ 3,979,632.13
FirstBank - State Account/Credit Cards	\$ 5,204,248.44

Total Per Bank Statements	<u>\$ 9,183,880.57</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>243,939.53</u>
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443 checks outstanding as of 9/30/2023	\$ 61,600.09
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Total	<u>61,600.09</u>
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Balance per County Clerk's Books	<u>\$ 9,366,220.01</u>
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County Clerk
Assets and Liabilities
September 2023

Assets	Beginning Balance 9/1/23	Debits	Credits	Balance As of 9/30/23
Cash on Hand	9,873.37	5,281,733.95	5,281,639.21	9,968.11
FirstBank	5,131,124.07	10,435,772.47	11,404,924.97	4,161,971.57
FirstBank	5,109,239.62	2,595,008.82	2,500,000.00	5,204,248.44
Credit Card Receivables	844,514.10	2,379,957.43	2,476,992.10	747,479.43
Total Assets	11,094,751.16	20,692,472.67	21,663,556.28	<u>10,123,667.55</u>

Liabilities	Beginning Balance 9/1/23	Debits	Credits	Balance As of 9/30/23
Due to State	5,314,099.87	5,605,194.19	4,601,857.62	4,310,763.30
Due to County	2,756,673.38	5,628,394.27	5,510,094.07	2,638,373.18
Due to Litigants, Heirs, Others	90,418.23	254,980.69	263,790.18	99,227.72
Due to Out of State Contractors	134,000.00	-	1,000.00	135,000.00
Clerk-Fee Commission Account	2,799,559.68	554,783.53	695,527.20	2,940,303.35
Total Liabilities	11,094,751.16	12,043,352.68	11,072,269.07	<u>10,123,667.55</u>

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 September 2023

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	223,394.00	212,224.30		11,169.70
Marriage License - County	3,830.00	3,638.50		191.50
Wheel Tax	1,247,157.78	1,184,799.89		62,357.89
Hotel, Motel Tax	1,259,466.93	1,234,277.59		25,189.34
Beer Privilege Fee	702.00	666.90		35.10
Beer Fines	-	-		-
Liquor Privilege Tax	2,550.00	2,422.50		127.50
Helping Schools	106.00	106.00		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	5,745.00		5,457.75	287.25
State Premarital Training - Marriage License	19,620.00		19,620.00	
State & Local Sales Tax Autos	2,499,996.33		2,374,996.52	124,999.81
State & Local Sales Tax Boats	72,878.76		69,234.83	3,643.93
MVD Renewals & Registrations	1,814,271.05		1,814,271.05	
Organ Donor	1,799.65		1,799.65	
MFG Home Installation Permits	740.00		740.00	
Totals	7,152,507.50	2,638,373.18	4,286,119.80	228,014.52

**County Clerk
Fee Account
September 2023**

Clerk's Fee Account

Beginning Balance 9/1/2023		2,799,559.68
Additions:		686,278.19
Passports	32,480.00	
Interest	43,299.50	
EIVS	3,845.00	
Mail Fee	24,722.90	
Marriage License	4,787.50	
Business License	3,765.00	
Miscellaneous Receipts	6,252.20	
Renewals	67,548.00	
Titles	130,292.50	
State Payment Business Taxes	45,295.61	
State Payment Title Printing	31,544.00	
Clerk Fees Driver License	7,484.00	
Clerk Percent Fees-County/State	228,014.52	
Returned Checks funds received	144.25	
Earmarked funds received-Computer Equip	9,841.20	
Earmarked funds title fee-Motor Vehicle	46,026.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	936.00	
Motor Vehicle Sales Tax Check Clearing	0.01	
Disbursements:		545,534.52
Knox County-Payroll	498,130.57	
Earmarked funds title fee-payroll	39,242.19	
TeleCheck Fee	2,817.76	
Excess Fees		
Returned Checks funds due	101.00	
Mail Fees to Knox County	157.00	
Computer equip/cameras earmarked funds	4,312.00	
Receivable CAC/VMC/Knoxworx/CONNECT	632.00	
BIS Temp Operating Permit	52.00	
Payment for Positive Pay Setup	90.00	
Ending Balance 9/30/2023		2,940,303.35

County Clerk

Statistical Data on Salaries

September 2023

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	73
Total Salaries, Regular Employees	\$ 484,427.72	\$ 525,817.06 *
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 11,555.70

* 3 pay periods.