



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glen Jacobs
County Mayor

County Clerk
Period Ended
November 2021

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 11/30/2021.

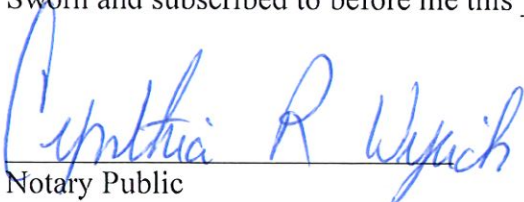


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 9th day of December, 2021.



Notary Public

My Commission Expires 2/15/2022



County Clerk
Assets and Liabilities
November 2021

Assets	Beginning Balance 11/1/2021	Debits	Credits	Balance As of 11/30/2021
Cash on Hand	9,757.96	4,491,731.08	4,490,400.36	11,088.68
FirstBank	2,449,190.92	6,711,867.98	7,110,872.37	2,050,186.53
FirstBank	5,555,278.71	2,175,154.94	2,000,000.00	5,730,433.65
Credit Card Receivables	575,287.37	1,931,177.60	2,079,158.73	427,306.24
Total Assets	8,589,514.96	15,309,931.60	15,680,431.46	8,219,015.10

Liabilities	Beginning Balance 11/1/2021	Debits	Credits	Balance As of 11/30/2021
Due to State	4,279,397.05	4,385,544.57	3,660,136.51	3,553,988.99
Due to County	2,215,551.35	2,317,516.33	2,530,019.21	2,428,054.23
Due to Litigants, Heirs, Others	60,537.84	169,783.64	202,426.68	93,180.88
Due to Out of State Contractors	121,500.00	-	-	121,500.00
Clerk-Fee Commission Account	1,912,528.72	589,596.82	699,359.10	2,022,291.00
Total Liabilities	8,589,514.96	7,462,441.36	7,091,941.50	8,219,015.10

County Clerk
Fee Account
November 2021

Clerk's Fee Account	Beginning Balance 10/1/2021	1,912,528.66
	Additions:	530,905.96
	Passports (\$19,330.00)	
	Interest (\$1,403.31)	
	EIVS (\$1,647.50)	
	Mail Fees (\$22,427.40)	
	Marriage License (\$3,300.00)	
	Business License (\$4,350.00)	
	Miscellaneous Receipts (\$5,664.60)	
	Renewals (\$58,270.50)	
	Titles (\$107,948.51)	
	State Payment Business Taxes (\$62,078.61)	
	State Payment Title Printing (\$31,478.00)	
	Clerk Fees Driver License (\$8,856.00)	
	Clerk Percent Fees-County/State (\$195,178.88)	
	Returned Check credit (\$1,129.00)	
	Earmarked funds received (\$7,471.65)	
	CAC/VMC/KnoxWorx (\$372.00)	
	Disbursements:	421,143.62
	Knox County-Payroll (\$416,450.04)	
	TeleCheck Fee (\$2,700.00)	
	Excess Fees (\$0.00)	
	Credit card dispute (\$0.00)	
	Returned Checks (\$726.00)	
	Computer equip/supplies earmarked funds (\$977.58)	
	Receivable CAC/VMC (\$290.00)	
	Ending Balance 11/30/2021	2,022,291.00

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 November 2021

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	198,104.21	188,199.00		9,905.21
Marriage License - County	2,640.00	2,508.00		132.00
Wheel Tax	1,097,374.00	1,042,505.30		54,868.70
Hotel, Motel Tax	1,212,328.88	1,188,082.30		24,246.58
Beer Privilege Fee	250.00	237.50		12.50
Beer Fines	5,000.00	4,750.00		250.00
Liquor Privilege Tax	1,787.50	1,698.13		89.37
Helping Schools	74.00	74.00		
Beer Permit Applications	-			
Marriage License - State	3,960.00		3,762.00	198.00
State Premarital Training - Marriage License	13,140.00		13,140.00	
State & Local Sales Tax Autos	2,026,865.00		1,925,521.75	101,343.25
State & Local Sales Tax Boats	82,665.40		78,532.13	4,133.27
MVD Renewals & Registrations	1,501,431.10		1,501,431.10	
Organ Donor	1,123.01		1,123.01	
MFG Home Installation Permits	740.00		740.00	
Totals	6,147,483.10	2,428,054.23	3,524,249.99	195,178.88

County Clerk
Bank Reconciliations
FirstBank
November 2021

Per Bank Statements:

FirstBank - Main Account	\$ 2,072,635.64
FirstBank - State Account/Credit Cards	\$ 5,730,433.65

Total Per Bank Statements	<u>\$ 7,803,069.29</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>247,729.68</u>
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Deduct Outstanding Checks FirstBank - Main Account:

256 checks outstanding as of 11/30/2021	\$ 270,178.79
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Total	<u>270,178.79</u>
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Balance per County Clerk's Books	<u>\$ 7,780,620.18</u>
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County Clerk
Statistical Data on Salaries
November 2021

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	73
Total Salaries, Regular Employees	\$ 446,807.41	\$ 405,503.21 *
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 10,946.83

* Eligible employees - Longevity Pay

* Eligible employees - One time incentive pay approved by Commission