



**Sherry Witt**  
KNOX COUNTY CLERK

TO

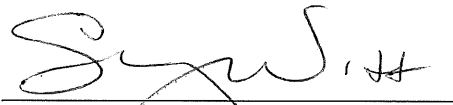
GLENN JACOBS  
KNOX COUNTY MAYOR

February 2019

County Clerk  
Period Ended February 2019

Glenn Jacobs  
County Mayor of Knox County, Tennessee

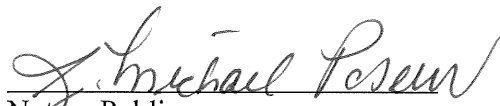
In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 2/28/2019.

  
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Sherry Witt, County Clerk

STATE OF TENNESSEE  
COUNTY OF KNOX

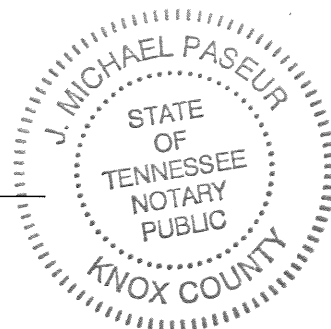
Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 15<sup>th</sup> day of March, 2019.

  
\_\_\_\_\_  
Notary Public

My Commission Expires

10-1-2022



County Clerk

Statistical Data on Salaries

February 2019

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	80
Total Salaries, Regular Employees	\$ 446,807.41	\$ 341,480.18
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 3,714.53

County Clerk  
Assets and Liabilities  
February 2019

Assets	Beginning Balance 2/1/2019	Debits	Credits	Balance As of 2/28/2019
Cash on Hand	212,181.01	3,675,864.49	3,741,247.51	146,797.99
First Tennessee Commercial Bank	24,583.98	-	-	24,583.98
FirstBank	699.93	0.42	-	700.35
FirstBank	1,619,196.93	5,186,337.86	5,140,248.14	1,665,286.65
FirstBank	4,187,140.32	1,550,126.04	1,500,024.00	4,237,242.36
Credit Card Receivables	425,641.99	1,706,425.10	1,560,802.27	571,264.82
<b>Total Assets</b>	<b>6,469,444.16</b>	<b>12,118,753.91</b>	<b>11,942,321.92</b>	<b>6,645,876.15</b>

Liabilities	Beginning Balance 2/1/2019	Debits	Credits	Balance As of 2/28/2019
Due to State	2,935,214.20	3,088,719.61	3,021,355.02	2,867,849.61
Due to County	1,827,742.96	1,935,291.54	2,020,906.45	1,913,357.87
Due to Litigants, Heirs, Others	44,494.01	152,850.58	160,999.99	52,643.42
Due to Out of State Contractors	93,000.00	-	500.00	93,500.00
Clerk-Fee Commission Account	1,568,992.99	364,488.79	514,021.05	1,718,525.25
<b>Total Liabilities</b>	<b>6,469,444.16</b>	<b>5,541,350.52</b>	<b>5,717,782.51</b>	<b>6,645,876.15</b>

County Clerk  
 Receipts and Disbursements  
 Financial Transaction-Due to County-Due to State  
 February 2019

	<b>RECEIPTS</b>	<b>DUE TO COUNTY</b>	<b>DUE TO STATE</b>	<b>CLERK FEES</b>
Beer Tax	153,068.60	145,415.17		7,653.43
Marriage License - County	2,030.00	1,928.50		101.50
Wheel Tax	1,220,926.50	1,159,880.18		61,046.32
Hotel, Motel Tax	615,876.55	603,559.02		12,317.53
Beer Privilege Fee	2,100.00	1,995.00		105.00
Beer Fines	-			
Liquor Privilege Tax	-			
Helping Schools	105.00	105.00		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	3,045.00		2,892.75	152.25
State Premarital Training - Marriage License	10,380.00		10,380.00	
State & Local Sales Tax Autos	1,153,122.77		1,095,466.63	57,656.14
State & Local Sales Tax Boats	32,370.87		30,752.32	1,618.55
Dogs on Patios	-			
MVD Renewals & Registrations	1,624,377.99			
Organ Donor	1,290.61		1,290.61	
MFG Home Installation Permits	370.00		370.00	
<b>Totals</b>	<b>4,819,563.89</b>	<b>1,913,357.87</b>	<b>1,141,152.31</b>	<b>140,675.72</b>

County Clerk  
Fee Account  
February 2019

<b>Clerk's Fee Account</b>	<b>Beginning Balance 2/1/2019</b>	<b>1,568,992.99</b>
	Additions:	
	Passports (\$47,105.00)	
	Interest (\$11,173.34)	
	EIVS (\$1,035.00)	
	Marriage License (\$2,537.50)	
	Business License (\$4,545.00)	
	Miscellaneous Receipts (\$6,451.80)	
	Renewals (\$89,100.50)	
	Titles (\$103,194.50)	
	State Payment Business Taxes (\$73,512.61)	
	State Payment Title Printing (\$0.00)	
	Clerk Fees Driver License (18,096.00)	
	Clerk Percent Fees-County/State (\$140,675.72)	
	Disbursements	
	Knox County-Payroll (\$345,194.71)	
	TeleCheck Fee (\$2,700.00)	
	<b>Ending Balance 2/28/2019</b>	<b>1,718,525.25</b>

County Clerk  
Bank Reconcilations  
Commercial Bank, First Tennessee Bank, FirstBank  
February 2019

Per Bank Statements:

FirstBank - Main Account	\$ 1,709,917.74
FirstBank - State Account/Credit Cards	\$ 4,237,242.36
Commercial Bank-Main Account	\$ 10,944.00
First Tennessee Bank	\$ 24,583.98
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Total Per Bank Statements	\$ 5,982,688.08
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Add Deposits in Transit Commercial Bank -Main Account:	\$ -
Add Deposits in Transit FirstBank -Main Account:	\$ 140,207.24
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Total	140,207.24
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Deduct Outstanding Checks Commercial Bank-Main Account:	
125 checks outstanding as of 2/28/2019	\$ 10,243.65
Deduct Outstanding Checks FirstBank-Main Account:	
73 checks outstanding as of 2/28/2019	\$ 184,838.33
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	195,081.98
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Balance per County Clerk's Books	\$ 5,927,813.34
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