



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS

KNOX COUNTY MAYOR

NOVEMBER 2018

County Clerk

Period Ended November 2018

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 11/30/2018.




Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

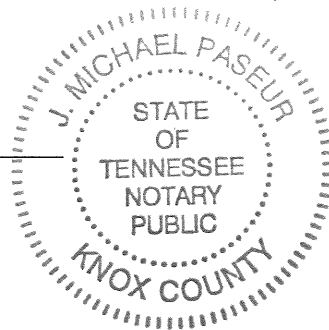
Sworn and subscribed to before me this 14th day of DECEMBER, 20 18.



Notary Public

My Commission Expires

10-1-2022



County Clerk

Statistical Data on Salaries

November 2018

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	84
Total Salaries, Regular Employees	\$ 446,807.41	\$ 721,538.96 *
Number of Extra employees	As Needed	0
Total Salaries, Extra Employees	\$ 20,000.00	\$ -

* October 19th pay paid November, 457 retirement match October paid November
\$174,243.54

* November payrolls - \$533,791.81

* Longevity pay, Unemployment - \$13,503.61

County Clerk
Assets and Liabilities
November 2018

Assets	Beginning Balance 11/1/2018	Debits	Credits	Balance As of 11/30/2018
Cash on Hand	198,253.87	3,730,274.32	3,747,785.18	180,743.01
First Tennessee Commercial Bank	24,583.98	-	-	24,583.98
Commercial Bank	-	-		-
Commercial Bank	366,634.88	63.29	350,000.00	16,698.17
FirstBank	5,656,564.84	4,052,238.06	6,370,847.89	3,337,955.01
FirstBank	632,020.29	1,479,775.01	-	2,111,795.30
Credit Card Receivables	472,484.89	1,445,096.41	1,445,353.82	472,227.48
Total Assets	7,350,542.75	10,707,447.09	11,913,986.89	6,144,002.95

Liabilities	Beginning Balance 11/1/2018	Debits	Credits	Balance As of 11/30/2018
Due to State	3,232,039.53	3,321,480.13	2,652,855.61	2,563,415.01
Due to County	2,332,710.79	2,447,885.45	2,162,229.19	2,047,054.53
Due to Litigants, Heirs, Others	59,972.95	140,702.25	130,961.51	50,232.21
Due to Out of State Contrators	91,500.00	-	1,000.00	92,500.00
Clerk-Fee Commission Account	1,634,319.48	732,500.63	488,982.35	1,390,801.20
Total Liabilities	7,350,542.75	6,642,568.46	5,436,028.66	6,144,002.95

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 November 2018

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	180,856.92	171,814.07		9,042.85
Marriage License - County	2,320.00	2,204.00		116.00
Wheel Tax	1,056,246.00	1,003,433.70		52,812.30
Hotel, Motel Tax	882,285.27	864,639.56		17,645.71
Beer Privilege Fee	3,876.00	3,682.20		193.80
Liquor Privilege Tax	1,200.00	1,140.00		60.00
Helping Schools	141.00	141.00		-
Beer Permit Applications	-	-		-
Marriage License - State	3,480.00		3,306.00	174.00
State Premarital Training - Marriage License	11,220.00		11,220.00	-
State & Local Sales Tax Autos	1,068,997.87		1,015,547.97	53,449.90
State & Local Sales Tax Boats	16,568.21		15,739.80	828.41
MVD Renewals & Registrations	1,414,280.29		1,414,280.29	-
Organ Donor	1,221.64		1,221.64	-
MFG Home Installation Permits	740.00		740.00	-
Totals	4,643,433.20	2,047,054.54	2,462,055.70	134,322.97

County Clerk
Fee Account
October 2018

Clerk's Fee Account

Beginning Balance 11/1/2018		1,634,331.48
Additions:	\$ 486,036.85	
	Passports (\$22,800.00)	
	Interest (\$10,756.16)	
	EIVS (\$500.00)	
	Marriage License (\$2,900.00)	
	Business License (\$3,045.00)	
	Miscellaneous Receipts (\$4,586.50)	
	Renewals (\$74,946.25)	
	Titles (\$96,819.50)	
	State Payment Business Taxes (\$59,909.07)	
	State Payment Title Printing (\$30,019.40)	
	Clerk Fees Driver License (18,432.00)	
	County Trustee-Shared employee labor (\$27,000.00)	
	Clerk Percent Fees-County/State (\$134,322.97)	
Disbursements	\$ 729,567.13	
	Knox County-Payroll (\$721,538.96)	
	BIS - Earmarked Funds (\$5,280.00)	
	TeleCheck Fee (\$2,748.17)	
Ending Balance 11/30/2018		1,390,801.20

County Clerk
Bank Reconcilations
Commercial Bank, First Tennessee Bank, FirstBank
November 2018

Per Bank Statements:

FirstBank - Main Account	\$ 3,455,502.48
FirstBank - State Account/Credit Cards	\$ 2,111,795.30
Commercial Bank-Main Account	\$ 27,212.39
First Tennessee Bank	\$ 24,583.98

Total Per Bank Statements \$ 5,619,094.15

Add Deposits in Transit Commercial Bank -Main Account: \$ -
Add Deposits in Transit FirstBank -Main Account: 72,131.49

Total 72,131.49

Deduct Outstanding Checks Commercial Bank-Main Account:
131 checks outstanding as of 11/30/2018 \$ 10,514.22
Deduct Outstanding Checks FirstBank-Main Account:
42 checks outstanding as of 11/30/2018 \$ 189,678.96
200,193.18

Balance per County Clerk's Books \$ 5,491,032.46