



Knox County Sheriff's Office Merit System Council

**Andrew Johnson Office Building
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Gina Oster, Chairperson
Jim Jennings, Council Member
Jim Wright Jr., Council Member
John Marshall, Alternate Council Member

Paula M. Taylor
Executive Director

MERIT SYSTEM COUNCIL MEETING MINUTES September 7, 2021 4:00 P.M., Knox County Schools Board Room, Andrew Johnson Building 912 S. Gay Street

Chairperson Oster called the meeting to order at 4:00 p.m..

Present at this meeting: Gina Oster, Chairperson; Jim Jennings, Council Member; Jim Wright Jr., Council Member; John Marshall, Alternate Council Member; Chief Mike Ruble, Knox County Sheriff's Office; Lysette Aviles, Knox County Sheriff's Office HR; Captain Jeff Smith, Employee Representative; Myers Morton, Knox County Law Director; Paula Taylor, Executive Director.

The minutes from the June meeting were discussed. Jim Wright Jr. made a motion to approve the meeting minutes as prepared, Jim Jennings seconded; motion passed.

The date of the next meeting was left to the call of the Chair.

OLD BUSINESS:

Chairperson Oster discussed setting the date of the John Ivan Harmon hearing. After discussion, Mr. Jennings made a motion to set the date for the Harmon hearing on December 1, 2021, at 8 a.m.; Mr. Wright seconded, motion passed.

Chairperson Oster discussed resetting the date of the Martha Dooley hearing. After discussion among the Council, Mr. Jennings made a motion to delay setting the date of the Dooley hearing until the ruling of Chancery Court, Mr. Wright seconded; motion passed.

NEW BUSINESS:

Chairperson Oster recognized Lysette Aviles to present the request for approval of KCSO job descriptions. Ms. Aviles presented the Office of Professional Standards Secretary job description. Mr. Wright made a motion to approve the job description as presented; Mr. Jennings seconded; motion passed.

Melissa Noel, Director of Nursing, presented the request for approval of the Pharmacy Supervisor job description. Mr. Jennings made a motion to approve the job description as presented; Mr. Wright seconded; motion passed.

Chief Ruble presented the Lieutenant Detective Environmental Crimes Investigator job description. After discussion, Mr. Jennings made a motion to approve the job description as presented; Mr. Wright seconded; motion passed.

A request to lower the age requirement for Corrections Officer eligibility from 21 years of age to 18 years of age was presented by Ms. Aviles. After lengthy discussion, Chairperson Oster made a motion to lower the age requirement for Corrections Officer eligibility to 19 years of age; Mr. Jennings seconded, motion passed.

A request to change the DD-214 eligibility requirement for Patrol Officer and Corrections Officer to include General Discharge Under Honorable Conditions pending a wavier through POST Commission and/or TCI was presented. Mr. Jennings made a motion to approve the DD-214 General Discharge Under Honorable Conditions eligibility requirement; Mr. Wright seconded; motion passed.

STAFF BUSINESS:

ADJOURNMENT:

There being no further business the Council adjourned at 4:38 p.m.

Respectfully Submitted:

Approved:

Paula M. Taylor
Executive Director

Gina Oster
Chairperson