



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glenn Jacobs
County Mayor

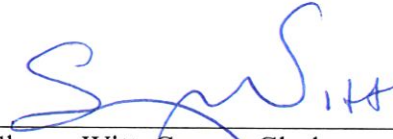
County Clerk

Period Ended

October 2023

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 10/31/2023.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 8th day of November, 2023.



Notary Public

My Commission Expires

February 28, 2027



County Clerk
Bank Reconciliations
FirstBank
October 2023

Per Bank Statements:

FirstBank - Main Account	\$ 3,912,146.11
FirstBank - State Account/Credit Cards	\$ 5,505,309.10
Total Per Bank Statements	<u>\$ 9,417,455.21</u>

Add Deposits in Transit FirstBank - Main Account:	Total	<u>295,289.79</u>
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542 checks outstanding as of 10/31/2023	<u>\$ 59,748.43</u>
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Total	<u>59,748.43</u>
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Balance per County Clerk's Books	<u>\$ 9,652,996.57</u>
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County Clerk

Statistical Data on Salaries

October 2023

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	72
Total Salaries, Regular Employees	\$ 484,427.72	\$ 340,849.67
Number of Extra employees	As Needed	6
Total Salaries, Extra Employees	\$ 30,000.00	\$ 7,271.21

County Clerk
Assets and Liabilities
October 2023

Assets	Beginning Balance 10/1/23	Debits	Credits	Balance As of 10/31/23
Cash on Hand	9,968.11	5,629,739.74	5,629,655.11	10,052.74
FirstBank	4,161,971.57	8,114,241.33	8,128,525.43	4,147,687.47
FirstBank	5,204,248.44	2,801,060.66	2,500,000.00	5,505,309.10
Credit Card Receivables	747,479.43	2,742,712.74	2,690,891.80	799,300.37
Total Assets	10,123,667.55	19,287,754.47	18,949,072.34	10,462,349.68

Liabilities	Beginning Balance 10/1/23	Debits	Credits	Balance As of 10/31/23
Due to State	4,310,763.30	4,455,623.93	4,944,685.62	4,799,824.99
Due to County	2,638,373.18	2,847,143.24	3,080,701.89	2,871,931.83
Due to Litigants, Heirs, Others	99,227.72	284,226.58	310,626.61	125,627.75
Due to Out of State Contractors	135,000.00	-	-	135,000.00
Clerk-Fee Commission Account	2,940,303.35	1,116,958.56	706,620.32	2,529,965.11
Total Liabilities	10,123,667.55	8,703,952.31	9,042,634.44	10,462,349.68

**County Clerk
Fee Account
October 2023**

Clerk's Fee Account

Beginning Balance 10/1/2023		2,940,303.35
Additions:		703,175.17
Passports	36,906.00	
Interest	42,945.80	
EIVS	3,645.00	
Mail Fee	26,999.48	
Marriage License	5,437.50	
Business License	4,260.00	
Miscellaneous Receipts	5,891.80	
Renewals	72,874.00	
Titles	130,867.50	
State Payment Business Taxes	32,831.79	
State Payment Title Printing	29,084.00	
Clerk Fees Driver License	8,268.00	
Clerk Percent Fees-County/State	247,948.34	
Returned Checks funds received	156.25	
Earmarked funds received-Computer Equip	7,856.70	
Earmarked funds title fee-Motor Vehicle	46,587.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	616.00	
Motor Vehicle Sales Tax Check Clearing	0.01	
Disbursements:		1,113,513.41
Knox County-Payroll	321,959.42	
Earmarked funds title fee-payroll	26,161.46	
TeleCheck Fee	2,700.00	
Excess Fees	760,745.44	
Returned Checks funds due	155.00	
Mail Fees	2.60	
Computer equip/cameras earmarked funds	1,012.49	
Receivable CAC/VMC/Knoxworx/CONNECT	680.00	
Payment for Positive Pay	90.00	
Clerk error	7.00	
Ending Balance 10/31/2023		2,529,965.11

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 October 2023

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	200,096.28	190,091.47		10,004.81
Marriage License - County	4,350.00	4,132.50		217.50
Wheel Tax	1,326,990.00	1,260,640.50		66,349.50
Hotel, Motel Tax	1,438,132.56	1,409,369.91		28,762.65
Beer Privilege Fee	25.00	23.75		1.25
Beer Fines	3,500.00	3,325.00		175.00
Liquor Privilege Tax	3,750.00	3,562.50		187.50
Helping Schools	311.20	311.20		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	6,525.00		6,198.75	326.25
State Premarital Training - Marriage License	22,320.00		22,320.00	
State & Local Sales Tax Autos	2,770,708.74		2,632,173.31	138,535.43
State & Local Sales Tax Boats	67,269.00		63,905.55	3,363.45
MVD Renewals & Registrations	2,043,977.65		2,043,977.65	
Organ Donor	2,091.23		2,091.23	
MFG Home Installation Permits	185.00		185.00	
Totals	7,890,731.66	2,871,931.83	4,770,851.49	247,948.34