



SHERRY WITT

KNOX COUNTY CLERK

"Dedicated to Serving You"

To
Glen Jacobs
County Mayor


County Clerk

Period Ended

June 2023

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 06/30/2023.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally, appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 11th day of July, 2023.



Notary Public

My Commission Expires

February 28, 2027



County Clerk
Bank Reconcilations
FirstBank
June 2023

Per Bank Statements:

FirstBank - Main Account	\$ 6,353,297.48
FirstBank - State Account/Credit Cards	\$ 4,724,027.21

Total Per Bank Statements	<u>\$ 11,077,324.69</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>383,210.58</u>
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399 checks outstanding as of 6/30/2023	\$ 30,835.62
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Total	<u>30,835.62</u>
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Balance per County Clerk's Books	<u>\$ 11,429,699.65</u>
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County Clerk
Assets and Liabilities
June 2023

Assets	Beginning Balance 6/1/23	Debits	Credits	Balance As of 6/30/23
Cash on Hand	3,479.96	5,939,433.12	5,933,213.08	9,700.00
FirstBank	7,080,157.64	8,461,401.84	8,835,887.04	6,705,672.44
FirstBank	4,554,208.88	2,669,818.33	2,500,000.00	4,724,027.21
Credit Card Receivables	638,173.02	2,438,224.28	2,384,978.37	691,418.93
Total Assets	12,276,019.50	19,508,877.57	19,654,078.49	12,130,818.58

Liabilities	Beginning Balance 6/1/23	Debits	Credits	Balance As of 6/30/23
Due to State	5,472,962.92	5,666,274.61	4,883,001.66	4,689,689.97
Due to County	2,986,418.11	3,210,220.64	3,097,779.41	2,873,976.88
Due to Litigants, Heirs, Others	123,356.89	643,536.74	732,681.71	212,501.86
Due to Out of State Contractors	132,500.00		500.00	133,000.00
Clerk-Fee Commission Account	3,560,781.58	357,933.69	1,018,801.98	4,221,649.87
Total Liabilities	12,276,019.50	9,877,965.68	9,732,764.76	12,130,818.58

**County Clerk
Fee Account
June 2023**

Clerk's Fee Account

Beginning Balance 6/1/2023		3,560,781.58
Additions:		1,008,082.77
Passports	39,047.00	
Interest	47,566.36	
EIVS	2,845.00	
Mail Fee	27,618.80	
Marriage License	3,837.50	
Business License	5,460.00	
Miscellaneous Receipts	8,975.60	
Renewals	78,507.00	
Titles	134,860.00	
State Payment Business Taxes	281,430.73	
State Payment Title Printing	29,884.00	
Clerk Fees Driver License	8,264.00	
Clerk Percent Fees-County/State	273,202.96	
Returned Checks funds received	-	
Earmarked funds received-Computer Equip	17,382.36	
Earmarked funds title fee-Motor Vehicle	47,907.00	
CAC/VMC/KnoxWorx/CONNECT/KARM	932.00	
Under \$5 moved from refunds to clerk fees	362.46	
Disbursements:		347,214.48
Knox County-Payroll	317,732.43	
Earmarked funds title fee-payroll	24,915.60	
TeleCheck Fee	2,700.00	
Excess Fees	-	
Returned Checks funds due	-	
Mail Fees to Knox County	649.00	
Computer equip/cameras earmarked funds	-	
Receivable CAC/VMC/Knoxworx/CONNECT	852.00	
Clerk errors	365.45	
Ending Balance 6/30/2023		4,221,649.87

County Clerk
Receipts and Disbursements
Financial Transaction-Due to County-Due to State
June 2023

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	225,153.81	213,896.12		11,257.69
Marriage License - County	3,070.00	2,916.50		153.50
Wheel Tax	1,416,081.00	1,345,276.95		70,804.05
Hotel, Motel Tax	1,333,983.48	1,307,303.81		26,679.67
Beer Privilege Fee	118.00	112.10		5.90
Beer Fines	-	-		-
Liquor Privilege Tax	3,920.00	3,724.00		196.00
Helping Schools	272.40	272.40		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	4,605.00		4,374.75	230.25
State Premarital Training - Marriage License	14,700.00		14,700.00	
State & Local Sales Tax Autos	2,996,703.31		2,846,868.15	149,835.16
State & Local Sales Tax Boats	280,314.69		266,298.95	14,015.74
MVD Renewals & Registrations	1,528,688.38		1,528,688.38	
Organ Donor	1,394.49		1,394.49	
MFG Home Installation Permits	370.00		370.00	
Totals	7,809,874.56	2,873,976.88	4,662,694.72	273,202.96

County Clerk

Statistical Data on Salaries

June 2023

	Authorized By Salary Suit	Actual
Number of Regular Employees	90	75
Total Salaries, Regular Employees	\$ 484,427.72	\$ 334,067.97
Number of Extra employees	As Needed	7
Total Salaries, Extra Employees	\$ 30,000.00	\$ 8,580.06