



# SHERRY WITT

## KNOX COUNTY CLERK

*"Dedicated to Serving You"*

To

Glen Jacobs

County Mayor

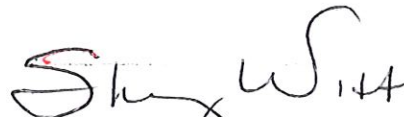
County Clerk

Period Ended

October 2021

Glenn Jacobs  
County Mayor of Knox County, Tennessee

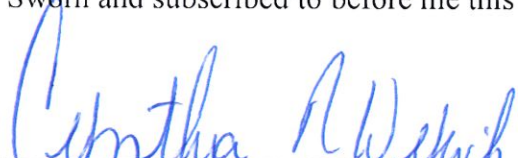
In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 10/31/2021.

  
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Sherry Witt, County Clerk

STATE OF TENNESSEE  
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 12<sup>th</sup> day of November, 2021.

  
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Notary Public

My Commission Expires 2/15/2022



County Clerk  
Assets and Liabilities  
October 2021

Assets	Beginning Balance 10/1/2021	Debits	Credits	Balance As of 10/31/2021
Cash on Hand	9,761.27	5,516,069.95	5,516,073.26	9,757.96
FirstBank	3,396,652.94	6,963,832.16	7,911,294.18	2,449,190.92
FirstBank	5,366,387.22	2,188,891.49	2,000,000.00	5,555,278.71
Credit Card Receivables	569,506.19	2,353,299.12	2,347,517.94	575,287.37
<b>Total Assets</b>	<b>9,342,307.62</b>	<b>17,022,092.72</b>	<b>17,774,885.38</b>	<b><u>8,589,514.96</u></b>
Liabilities	Beginning Balance 10/1/2021	Debits	Credits	Balance As of 10/31/2021
Due to State	4,063,646.72	4,775,812.00	4,991,562.33	4,279,397.05
Due to County	2,432,584.75	2,773,694.82	2,556,661.42	2,215,551.35
Due to Litigants, Heirs, Others	133,464.14	279,698.93	206,772.63	60,537.84
Due to Out of State Contractors	121,500.00	-	-	121,500.00
Clerk-Fee Commission Account	2,591,112.01	1,221,375.56	542,792.27	1,912,528.72
<b>Total Liabilities</b>	<b>9,342,307.62</b>	<b>9,050,581.31</b>	<b>8,297,788.65</b>	<b><u>8,589,514.96</u></b>

County Clerk  
 Receipts and Disbursements  
 Financial Transaction-Due to County-Due to State  
 October 2021

	<b>RECEIPTS</b>	<b>DUE TO COUNTY</b>	<b>DUE TO STATE</b>	<b>CLERK FEES</b>
Beer Tax	201,967.86	191,869.47		10,098.39
Marriage License - County	4,120.00	3,914.00		206.00
Wheel Tax	1,210,373.00	1,149,854.35		60,518.65
Hotel, Motel Tax	882,658.96	865,005.78		17,653.17
Beer Privilege Fee	25.00	23.75		1.25
Beer Fines	3,000.00	2,850.00		150.00
Liquor Privilege Tax	1,670.00	1,586.50		83.50
Helping Schools	210.00	210.00		
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	6,180.00		5,871.00	309.00
State Premarital Training - Marriage License	18,780.00		18,780.00	
State & Local Sales Tax Autos	2,522,961.14		2,396,813.09	126,148.05
State & Local Sales Tax Boats	110,152.81		104,645.17	5,507.64
Dogs on Patios				
MVD Renewals & Registrations	1,720,014.43		1,720,014.43	
Organ Donor	1,113.86		1,113.86	
MFG Home Installation Permits	740.00		740.00	
<b>Totals</b>	<b>6,684,217.06</b>	<b>2,215,551.35</b>	<b>4,247,977.55</b>	<b>220,688.15</b>

County Clerk  
Fee Account  
October 2021

<b>Clerk's Fee Account</b>	<b>Beginning Balance 10/1/2021</b>	<b>2,591,112.01</b>
	<b>Additions:</b>	<b>518,778.06</b>
	Passports (\$21,105.00)	
	Interest (\$1,499.25)	
	EIVS (\$1,955.00)	
	Mail Fees (\$23,546.50)	
	Marriage License (\$5,150.00)	
	Business License (\$4,245.00)	
	Miscellaneous Receipts (\$6,846.60)	
	Renewals (\$64,249.45)	
	Titles (\$116,982.50)	
	State Payment Business Taxes (\$23,361.43)	
	State Payment Title Printing (\$0.00)	
	Clerk Fees Driver License (\$9,408.00)	
	Clerk Percent Fees-County/State (\$220,688.16)	
	Returned Check credit (\$17,328.17)	
	Earmarked funds received (\$1,989.00)	
	CAC/VMC/KnoxWorx (\$424.00)	
	<b>Disbursements:</b>	<b>1,197,361.41</b>
	Knox County-Payroll (\$504,848.83)	
	TeleCheck Fee (\$2,700.00)	
	Excess Fees (\$688,305.78)	
	Credit card dispute (\$0.00)	
	Returned Checks (\$0.00)	
	Computer equip/supplies earmarked funds (\$1,122.80)	
	Receivable CAC/VMC (\$384.00)	
	<b>Ending Balance 10/31/2021</b>	<b>1,912,528.66</b>

County Clerk  
Bank Reconcilations  
FirstBank  
October 2021

Per Bank Statements:

FirstBank - Main Account	\$ 2,233,082.53
FirstBank - State Account/Credit Cards	\$ 5,555,278.71

Total Per Bank Statements	<u>\$ 7,788,361.24</u>
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Add Deposits in Transit FirstBank - Main Account:	Total	<u>263,805.08</u>
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Deduct Outstanding Checks FirstBank - Main Account:		
275 checks outstanding as of 10/31/2021		<u>\$ 47,696.69</u>
	Total	<u>47,696.69</u>

Balance per County Clerk's Books	<u>\$ 8,004,469.63</u>
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County Clerk  
Statistical Data on Salaries  
October 2021

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	74
Total Salaries, Regular Employees	\$ 446,807.41	\$ 492,384.68 *
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 12,464.15 *

\* 3 payrolls - October