

To
Glenn Jacobs
County Mayor


County Clerk

Period Ended

May 2021

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 5/31/2021.

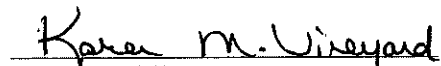


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

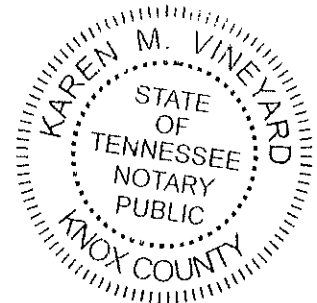
Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 11th day of June, 2021.



Notary Public

My Commission Expires 12/20/2023



County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 May 2021

| | RECEIPTS | DUE TO COUNTY | DUE TO STATE | CLERK FEES |
|--|---------------------|---------------------|---------------------|-------------------|
| Beer Tax | 216,582.50 | 205,753.38 | | 10,829.12 |
| Marriage License - County | 3,230.00 | 3,068.50 | | 161.50 |
| Wheel Tax | 1,276,748.00 | 1,212,910.60 | | 63,837.40 |
| Hotel, Motel Tax | 843,656.53 | 826,783.40 | | 16,873.13 |
| Beer Privilege Fee | 67.00 | 63.65 | | 3.35 |
| Beer Fines | 4,500.00 | 4,275.00 | | 225.00 |
| Liquor Privilege Tax | 4,000.00 | 3,800.00 | | 200.00 |
| Helping Schools | 104.20 | 104.20 | | |
| Beer Permit Applications | 500.00 | 475.00 | | 25.00 |
| Marriage License - State | 4,845.00 | | 4,602.75 | 242.25 |
| State Premarital Training - Marriage License | 13,080.00 | | 13,080.00 | |
| State & Local Sales Tax Autos | 2,054,494.30 | | 1,951,769.59 | 102,724.71 |
| State & Local Sales Tax Boats | 341,495.13 | | 324,420.38 | 17,074.75 |
| Dogs on Patios | - | | | |
| MVD Renewals & Registrations | 1,813,987.98 | | 1,813,487.98 | |
| Organ Donor | 1,364.94 | | 1,364.94 | |
| MFG Home Installation Permits | 740.00 | | 740.00 | |
| Totals | 6,579,395.58 | 2,257,233.73 | 4,109,465.64 | 212,196.21 |

County Clerk
Assets and Liabilities
May 2021

| Assets | Beginning Balance 5/1/2021 | Debits | Credits | Balance As of 5/31/2021 |
|-------------------------|-------------------------------|----------------------|----------------------|----------------------------|
| Cash on Hand | 12,943.69 | 4,638,532.09 | 4,638,472.46 | 13,003.32 |
| FirstBank | 2,803,592.97 | 7,178,012.92 | 6,412,670.18 | 3,568,935.71 |
| FirstBank | 4,600,358.52 | 2,743,245.96 | 2,500,000.00 | 4,843,604.48 |
| Credit Card Receivables | 639,577.04 | 2,273,084.00 | 2,202,194.66 | 710,466.38 |
| Total Assets | 8,056,472.22 | 16,832,874.97 | 15,753,337.30 | 9,136,009.89 |

| Liabilities | Beginning Balance 5/1/2021 | Debits | Credits | Balance As of 5/31/2021 |
|------------------------------------|-------------------------------|---------------------|---------------------|----------------------------|
| Due to State | 3,876,775.79 | 3,997,420.50 | 4,264,135.35 | 4,143,490.64 |
| Due to County | 2,135,845.49 | 2,228,593.99 | 2,349,982.23 | 2,257,233.73 |
| Due to Litigants, Heirs, Others | 108,154.42 | 274,166.72 | 260,523.67 | 94,511.37 |
| Due to Out of State Contractors | 119,500.00 | - | 1,500.00 | 121,000.00 |
| Clerk-Fee Commission Account | 1,816,196.52 | 341,882.82 | 1,045,460.45 | 2,519,774.15 |
| Total Liabilities | 8,056,472.22 | 6,842,064.03 | 7,921,601.70 | 9,136,009.89 |

County Clerk
Bank Reconciliations
FirstBank
May 2021

Per Bank Statements:

| | |
|--|-----------------|
| FirstBank - Main Account | \$ 3,481,220.00 |
| FirstBank - State Account/Credit Cards | \$ 4,843,604.48 |

| | |
|---------------------------|------------------------|
| Total Per Bank Statements | <u>\$ 8,324,824.48</u> |
|---------------------------|------------------------|

Add Deposits in Transit FirstBank - Main Account:

| | |
|-------|-------------------|
| Total | <u>289,054.68</u> |
|-------|-------------------|

Deduct Outstanding Checks FirstBank - Main Account:

| | |
|--|----------------------|
| 250 checks outstanding as of 5/31/2021 | <u>\$ 201,338.97</u> |
|--|----------------------|

| | |
|-------|-------------------|
| Total | <u>201,338.97</u> |
|-------|-------------------|

Balance per County Clerk's Books

| | |
|--|------------------------|
| | <u>\$ 8,412,540.19</u> |
|--|------------------------|

| | | |
|----------------------------|--|---------------------|
| Clerk's Fee Account | Beginning Balance 5/1/2021 | 1,816,196.52 |
| | Additions: | 1,045,460.45 |
| | Passports (\$19,865.00) | |
| | Interest (\$1,718.91) | |
| | EIVS (\$2,730.00) | |
| | Mail Fees (\$27,096.40) | |
| | Marriage License (\$4,037.50) | |
| | Business License (\$6,825.00) | |
| | Miscellaneous Receipts (\$10,543.84) | |
| | Renewals (\$65,697.5) | |
| | Titles (\$133,073.00) | |
| | State Payment Business Taxes (\$494,354.29) | |
| | State Payment Title Printing (\$34,136.00) | |
| | Clerk Fees Driver License (\$9,852.00) | |
| | Clerk Percent Fees-County/State (\$212,196.21) | |
| | Earmarked funds received (\$23,122.80) | |
| | CAC/VMC/KnoxWorx (\$212.00) | |
| | | |
| | Disbursements: | 341,882.82 |
| | Knox County-Payroll (\$337,777.57) | |
| | TeleCheck Fee (\$2,700.00) | |
| | Excess Fees (\$) | |
| | Returned Checks (\$240.25) | |
| | Computer equip/supplies earmarked funds (\$880.00) | |
| | Receivable CAC/VMC (\$285.00) | |
| | | |
| | Ending Balance 5/31/2021 | 2,519,774.15 |

County Clerk

Statistical Data on Salaries

May 2021

| | Authorized By Salary Suit | Actual |
|-----------------------------------|------------------------------|---------------|
| Number of Regular Employees | 87 | 78 |
| Total Salaries, Regular Employees | \$ 446,807.41 | \$ 330,613.66 |
| Number of Extra employees | As Needed | 3 |
| Total Salaries, Extra Employees | \$ 20,000.00 | \$ 7,163.91 |