



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS

KNOX COUNTY MAYOR

January, 2021

County Clerk
Period Ended January
2021

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 1/31/2021.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 16th day of February 2021.



Notary Public

My Commission Expires

10-1-2022



County Clerk

Statistical Data on Salaries

January 2021

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	77
Total Salaries, Regular Employees	\$ 446,807.41	\$ 332,889.57
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 7,337.41

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 January 2021

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	200,751.06	190,713.51		10,037.55
Marriage License - County	1,550.00	1,472.50		77.50
Wheel Tax	1,135,934.00	1,079,137.30		56,796.70
Hotel, Motel Tax	462,421.27	453,172.84		9,248.43
Beer Privilege Fee	8,000.00	7,600.00		400.00
Beer Fines				
Liquor Privilege Tax	3,000.00	2,850.00		150.00
Helping Schools	107.30	107.30		
Beer Permit Applications	750.00	712.50		37.50
Marriage License - State	2,325.00		2,208.75	116.25
State Premarital Training - Marriage License	8,280.00		8,280.00	
State & Local Sales Tax Autos	1,552,960.55		1,475,312.52	77,648.03
State & Local Sales Tax Boats	100,006.60		95,006.28	5,000.32
Dogs on Patios				
MVD Renewals & Registrations	1,472,691.38		1,472,691.38	
Organ Donor	1,342.92		1,342.92	
MFG Home Installation Permits				
Totals	4,950,120.08	1,735,765.95	3,054,841.85	159,512.28

County Clerk
Fee Account
January 2021

Clerk's Fee Account	Beginning Balance 1/1/2021	1,888,993.18
	Additions:	482,838.07
	Passports (\$16,820.00)	
	Interest (\$1,400.70)	
	EIVS (\$1,380.00)	
	Mail Fees (\$24,746.29)	
	Marriage License (\$1,937.50)	
	Business License (\$5,340.00)	
	Miscellaneous Receipts (\$5,735.30)	
	Renewals (\$61,163.50)	
	Titles (\$106,740.89)	
	State Payment Business Taxes (\$51,442.58)	
	State Payment Title Printing- (\$24,297.45)	
	Returned Checks Funds Recovered (\$4,664.88)	
	Clerk Fees Driver License (\$10,812.00)	
	Clerk Percent Fees-County/State (\$159,512.28)	
	Earmarked funds received (\$6,509.70)	
	CAC/VMC (\$335.00)	
	Disbursements:	568,326.71
	Knox County-Payroll (\$340,226.98)	
	TeleCheck Fee (\$2,700.00)	
	Excess Fees (\$189,106.93)	
	Returned Checks (\$)	
	Computer equip/supplies earmarked funds (\$35,980.80)	
	Receivable CAC/VMC (\$312.00)	
	Ending Balance 1/31/2021	1,803,504.54

County Clerk
Assets and Liabilities
January 2021

Assets	Beginning Balance 1/1/2021	Debits	Credits	Balance As of 1/31/2021
Cash on Hand	2,987.52	3,439,810.95	3,432,857.54	9,940.93
FirstBank	2,329,627.04	5,529,808.15	5,510,545.99	2,348,889.20
FirstBank	4,087,270.08	1,859,081.13	2,000,000.00	3,946,351.21
Credit Card Receivables	523,268.75	1,870,133.91	1,843,730.97	549,671.69
Total Assets	6,943,153.39	12,698,834.14	12,787,134.50	6,854,853.03

Liabilities	Beginning Balance 1/1/2021	Debits	Credits	Balance As of 1/31/2021
Due to State	3,099,162.08	3,182,725.68	3,179,834.45	3,096,270.85
Due to County	1,789,013.12	1,875,363.52	1,822,116.35	1,735,765.95
Due to Litigants, Heirs, Others	50,485.01	197,495.44	249,822.12	102,811.69
Due to Out of State Contractors	115,500.00	-	1,000.00	116,500.00
Clerk-Fee Commission Account	1,888,993.18	572,465.50	486,976.86	1,803,504.54
Total Liabilities	6,943,153.39	5,828,050.14	5,739,749.78	6,854,853.03

County Clerk
Bank Reconcilations
First Horizon Bank, FirstBank
January 2021

Per Bank Statements:

FirstBank - Main Account	\$ 2,238,591.78
FirstBank - State Account/Credit Cards	\$ 3,946,351.21

Total Per Bank Statements	<u>\$ 6,184,942.99</u>
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Add Deposits in Transit FirstBank - Main Account:

Total	\$ 309,475.66
	<u>309,475.66</u>

Deduct Outstanding Checks FirstBank - Main Account:

180 checks outstanding as of 12/31/2020	\$ 199,229.99
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Total	<u>199,229.99</u>
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Balance per County Clerk's Books

	<u>\$ 6,295,188.66</u>
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