



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS
KNOX COUNTY MAYOR

August 2020

County Clerk
Period Ended August 2020

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 8/31/2020.



Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 11th day of September 2020.



Notary Public

My Commission Expires 10-1-2022



County Clerk

Statistical Data on Salaries

August 2020

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	78
Total Salaries, Regular Employees	\$ 446,807.41	\$ 338,242.99
Number of Extra employees	As Needed	2
Total Salaries, Extra Employees	\$ 20,000.00	\$ 5,406.01

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 August 2020

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	229,670.60	218,187.07		11,483.53
Marriage License - County	2,750.00	2,612.50		137.50
Wheel Tax	1,441,844.50	1,369,752.28		72,092.22
Hotel, Motel Tax	486,557.98	476,826.82		9,731.16
Beer Privilege Fee	-			
Beer Fines	-			
Liquor Privilege Tax	1,350.00	1,282.50		67.50
Helping Schools	206.20	206.20		
Beer Permit Applications	500.00	475.00		25.00
Marriage License - State	4,125.00		3,918.75	206.25
State Premarital Training - Marriage License	13,020.00		13,020.00	
State & Local Sales Tax Autos	1,637,541.63		1,555,664.55	81,877.08
State & Local Sales Tax Boats	216,080.46		205,276.44	10,804.02
Dogs on Patios	-			
MVD Renewals & Registrations	1,821,552.26		1,821,552.26	
Organ Donor	1,503.91		1,503.91	
MFG Home Installation Permits	740.00		740.00	
Totals	5,857,442.54	2,069,342.37	3,601,675.91	186,424.26

County Clerk
Fee Account
August 2020

Clerk's Fee Account	Beginning Balance 8/1/2020	2,107,206.60
	Additions:	620,626.68
	Passports (\$11,530.00)	
	Interest (\$1,787.26)	
	EIVS (\$1,895.00)	
	Mail Fees (\$31,369.80)	
	Marriage License (\$3,437.50)	
	Business License (\$5,085.00)	
	Miscellaneous Receipts (\$21,826.22)	
	Renewals (\$81,645.00)	
	Titles (\$119,098.75)	
	State Payment Business Taxes (\$60,853.19)	
	State Payment Title Printing (\$60,844.00)	
	Returned Checks Funds Recovered (\$64.00)	
	Clerk Fees Driver License (\$19,912.00)	
	Clerk Percent Fees-County/State (\$186,424.26)	
	Earmarked funds received (\$14,441.70)	
	CAC/VMC (\$413.00)	
	Disbursements	354,626.90
	Knox County-Payroll (\$343,649.00)	
	TN Dept of Labor Unemployment (\$6,554.64)	
	TeleCheck Fee (\$2,700.00)	
	Excess Fees (\$)	
	Returned Checks (\$44.00)	
	Computer equip/supplies earmarked funds (\$1,026.26)	
	Receivable CAC/VMC (\$653.00)	
	Ending Balance 8/31/2020	2,373,206.38

County Clerk
Assets and Liabilities
August 2020

Assets	Beginning Balance 8/1/2020	Debits	Credits	Balance As of 8/31/2020
Cash on Hand	23,011.01	4,116,492.71	4,130,069.56	9,434.16
First Tennessee	24,583.98	-	-	24,583.98
FirstBank	2,211,144.69	6,692,298.95	6,672,001.13	2,231,442.51
FirstBank	5,597,195.26	2,355,612.53	2,500,000.00	5,452,807.79
Credit Card Receivables	627,901.88	2,293,621.16	2,303,367.41	618,155.63
Total Assets	8,483,836.82	15,458,025.35	15,605,438.10	8,336,424.07

Liabilities	Beginning Balance 8/1/2020	Debits	Credits	Balance As of 8/31/2020
Due to State	4,061,243.26	4,154,699.61	3,792,919.26	3,699,462.91
Due to County	2,141,158.67	2,236,951.34	2,165,135.04	2,069,342.37
Due to Litigants, Heirs, Others	61,228.29	185,009.32	204,193.44	80,412.41
Due to Out of State Contractors	113,000.00	-	1,000.00	114,000.00
Clerk-Fee Commission Account	2,107,206.60	357,480.63	623,480.41	2,373,206.38
Total Liabilities	8,483,836.82	6,934,140.90	6,786,728.15	8,336,424.07

County Clerk
Bank Reconciliations
First Horizon Bank, FirstBank
August 2020

Per Bank Statements:

FirstBank - Main Account	\$ 2,022,870.11
FirstBank - State Account/Credit Cards	\$ 5,452,807.79
First Horizon Bank	<u>\$ 24,583.98</u>

Total Per Bank Statements	<u><u>\$ 7,500,261.88</u></u>
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Add Deposits in Transit FirstBank - Main Account:	\$ 247,470.28
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Total	<u><u>247,470.28</u></u>
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Deduct Outstanding Checks FirstBank - Main Account:

Holding Deposit for 9/1/2020 journaled 8/31/2020	(6,731.22)
234 checks outstanding as of 8/31/2020	<u>\$ 45,629.10</u>

Total	<u><u>38,897.88</u></u>
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Balance per County Clerk's Books	<u><u>\$ 7,708,834.28</u></u>
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