



Sherry Witt
KNOX COUNTY CLERK

TO

GLENN JACOBS
KNOX COUNTY MAYOR

May 2019

County Clerk
Period Ended May 2019

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 5/31/2019.

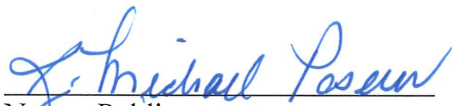


Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 14th day of June, 20 19.



Notary Public

My Commission Expires 10-1-2022



County Clerk

Statistical Data on Salaries

May 2019

	Authorized By Salary Suit	Actual	
Number of Regular Employees	87	80	
Total Salaries, Regular Employees	\$ 446,807.41	\$ 500,534.74	*
Number of Extra employees	As Needed	3	
Total Salaries, Extra Employees	\$ 20,000.00	\$ 11,098.55	*
		\$ 511,633.29	

*Employees received three payrolls in the month of May. Two months per year employees receive a third 2-week pay in a month.

County Clerk
Assets and Liabilities
May 2019

Assets	Beginning Balance 5/1/2019	Debits	Credits	Balance As of 5/31/2019
Cash on Hand	205,841.39	5,031,366.55	5,053,548.02	183,659.92
First Tennessee Commercial Bank	24,583.98	-	-	24,583.98
FirstBank	701.27	0.46	-	701.73
FirstBank	2,802,987.81	5,776,302.41	6,183,327.46	2,395,962.76
FirstBank	3,864,707.89	2,298,905.83	1,009,832.16	5,153,781.56
Credit Card Receivables	527,881.80	2,057,931.49	1,997,716.37	588,096.92
Total Assets	7,426,704.14	15,164,506.74	14,244,424.01	8,346,786.87

Liabilities	Beginning Balance 5/1/2019	Debits	Credits	Balance As of 5/31/2019
Due to State	3,294,335.67	3,852,900.80	4,307,600.05	3,749,034.92
Due to County	2,241,241.26	2,439,651.96	2,453,230.83	2,254,820.13
Due to Litigants, Heirs, Others	47,576.13	162,676.93	178,694.18	63,593.38
Due to Out of State Contractors	94,000.00	-	1,000.00	95,000.00
Clerk-Fee Commission Account	1,749,551.08	567,138.85	1,001,926.21	2,184,338.44
Total Liabilities	7,426,704.14	7,022,368.54	7,942,451.27	8,346,786.87

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 May 2019

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	189,548.87	180,071.43		9,477.44
Marriage License - County	4,570.00	4,341.50		228.50
Wheel Tax	1,356,472.50	1,288,648.88		67,823.62
Hotel, Motel Tax	794,240.63	778,355.82		15,884.81
Beer Privilege Fee	-			-
Beer Fines	-			-
Liquor Privilege Tax	3,220.00	3,059.00		161.00
Helping Schools	106.00	106.00		-
Beer Permit Applications	250.00	237.50		12.50
Marriage License - State	6,855.00		6,512.25	342.75
State Premarital Training - Marriage License	19,320.00		19,320.00	-
State & Local Sales Tax Autos	1,417,124.61		1,346,268.38	70,856.23
State & Local Sales Tax Boats	181,484.68		172,410.45	9,074.23
Dogs on Patios	-			-
MVD Renewals & Registrations	2,024,970.72			-
Organ Donor	1,458.87		1,458.87	-
MFG Home Installation Permits	740.00		740.00	-
Totals	6,000,361.88	2,254,820.13	1,546,709.95	173,861.08

County Clerk
Fee Account
May 2019

Clerk's Fee Account

Beginning Balance 5/1/2019

1,749,551.08

Additions:

Passports (\$36,960.00)
Interest (\$14,856.39)
EIVS (\$1,395.00)
Marriage License (\$5,712.50)
Business License (\$6,615.00)
Miscellaneous Receipts (\$10,219.10)
Renewals (\$94,856.00)
Titles (\$151,213.22)
State Payment Business Taxes (\$468,516.55)
State Payment Title Printing (\$36,051.85)
Clerk Fees Driver License (\$19,324.00)
Clerk Percent Fees-County/State (103,562.65)

Disbursements

Knox County-Payroll (\$511,633.29)
Knox County-Excess Fees
TeleCheck Fee (\$2,741.36)
Returned Checks (120.25)

Ending Balance 5/31/2019

2,184,338.44

County Clerk
Bank Reconcilations
Commercial Bank, First Tennessee Bank, FirstBank
May 2019

Per Bank Statements:

FirstBank - Main Account	\$ 2,451,595.01
FirstBank - State Account/Credit Cards	\$ 5,153,781.56
Commercial Bank-Main Account	\$ 10,895.38
First Tennessee Bank	\$ 24,583.98

Total Per Bank Statements	<u>\$ 7,640,855.93</u>
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Add Deposits in Transit Commercial Bank -Main Account:	\$ -
Add Deposits in Transit FirstBank -Main Account:	<u>\$ 121,606.57</u>

Total	<u>121,606.57</u>
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Deduct Outstanding Checks Commercial Bank-Main Account:	
123 checks outstanding as of 5/31/2019	\$ 10,193.65
Deduct Outstanding Checks FirstBank-Main Account:	
90 checks outstanding as of 5/31/2019	\$ 177,238.82
	<u>187,432.47</u>

Balance per County Clerk's Books	<u>\$ 7,575,030.03</u>
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