



Sherry Witt
KNOX COUNTY CLERK

TO

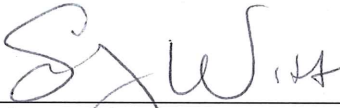
GLENN JACOBS
KNOX COUNTY MAYOR

January 2019

County Clerk
Period Ended January 2019

Glenn Jacobs
County Mayor of Knox County, Tennessee

In compliance with the appropriate sections of the Tennessee Code Annotated, I respectfully submit the report of my office for the month ending 1/31/2019.




Sherry Witt, County Clerk

STATE OF TENNESSEE
COUNTY OF KNOX

Personally appeared before me, in the county aforesaid, Sherry Witt, County Clerk of said county, who makes oath in due form of law that the foregoing report is full, true, and correct to the best of her knowledge and belief.

Sworn and subscribed to before me this 15th day of February, 20 19.



Notary Public

My Commission Expires 10-1-2022



County Clerk

Statistical Data on Salaries

January 2019

	Authorized By Salary Suit	Actual
Number of Regular Employees	87	80
Total Salaries, Regular Employees	\$ 446,807.41	\$ 344,520.08
Number of Extra employees	As Needed	3
Total Salaries, Extra Employees	\$ 20,000.00	\$ 3,678.29

County Clerk
Assets and Liabilities
January 2019

Assets	Beginning Balance 1/1/2019	Debits	Credits	Balance As of 1/31/2019
Cash on Hand	163,029.12	4,257,286.23	4,208,134.34	212,181.01
First Tennessee	24,583.98	-	-	24,583.98
Commercial Bank	16,699.33	1,111.60	17,111.00	699.93
FirstBank	1,635,526.32	4,472,267.81	4,488,597.20	1,619,196.93
FirstBank	3,355,101.40	1,582,108.92	750,070.00	4,187,140.32
Credit Card Receivables	446,228.27	1,593,290.35	1,613,876.63	425,641.99
Total Assets	5,641,168.42	11,906,064.91	11,077,789.17	6,469,444.16

Liabilities	Beginning Balance 1/1/2019	Debits	Credits	Balance As of 1/31/2019
Due to State	2,360,380.47	2,584,755.66	3,159,589.39	2,935,214.20
Due to County	1,723,676.77	2,213,545.53	2,317,611.72	1,827,742.96
Due to Litigants, Heirs, Others	38,783.31	177,805.89	183,516.59	44,494.01
Due to Out of State Contrators	93,000.00	-	-	93,000.00
Clerk-Fee Commission Account	1,425,327.87	367,734.70	511,399.82	1,568,992.99
Total Liabilities	5,641,168.42	5,343,841.78	6,172,117.52	6,469,444.16

County Clerk
 Receipts and Disbursements
 Financial Transaction-Due to County-Due to State
 January 2019

	RECEIPTS	DUE TO COUNTY	DUE TO STATE	CLERK FEES
Beer Tax	166,133.78	157,827.09		8,306.69
Marriage License - County	1,580.00	1,501.00		79.00
Wheel Tax	1,207,366.00	1,146,997.70		60,368.30
Hotel, Motel Tax	523,333.64	512,866.97		10,466.67
Beer Privilege Fee	5,000.00	4,750.00		250.00
Beer Fines	200.00	190.00		10.00
Liquor Privilege Tax	3,600.00	3,420.00		180.00
Helping Schools	171.20	171.20		
Beer Permit Applications	-			
Marriage License - State	2,370.00		2,251.50	118.50
State Premarital Training - Marriage License	7,920.00		7,920.00	
State & Local Sales Tax Autos	1,223,198.62		1,162,038.68	61,159.94
State & Local Sales Tax Boats	28,133.57		26,726.90	1,406.67
Dogs on Patios	20.00	19.00		1.00
MVD Renewals & Registrations	1,629,748.42		1,629,748.42	
Organ Donor	1,474.89		1,474.89	
MFG Home Installation Permits	740.00		740.00	
Totals	4,800,990.12	1,827,742.96	2,830,900.39	142,346.77

County Clerk
Fee Account
January 2019

Clerk's Fee Account	Beginning Balance 1/1/2019	1,425,327.87
	Additions:	
	Passports (\$51,590.00)	
	Interest (\$11,706.91)	
	EIVS (\$600.00)	
	Marriage License (\$1,975.00)	
	Business License (\$4,245.00)	
	Miscellaneous Receipts (\$7,149.27)	
	Renewals (\$87,517.50)	
	Titles (\$111,519.50)	
	State Payment Business Taxes (\$33,841.72)	
	State Payment Title Printing (\$25,570.85)	
	Clerk Fees Driver License (18,543.00)	
	Clerk Percent Fees-County/State (\$142,346.77)	
	Disbursements	
	Knox County-Payroll (\$348,198.37)	
	GovConnection - Earmarked Funds (\$1,982.00)	
	TeleCheck Fee (\$2,759.41)	
	Ending Balance 1/31/2019	1,568,992.99

County Clerk
Bank Reconcilations
Commercial Bank, First Tennessee Bank, FirstBank
January 2019

Per Bank Statements:

FirstBank - Main Account	\$	1,729,487.84
FirstBank - State Account/Credit Cards	\$	4,187,140.32
Commercial Bank-Main Account	\$	11,023.58
First Tennessee Bank	\$	<u>24,583.98</u>

Total Per Bank Statements	\$	<u><u>5,952,235.72</u></u>
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Add Deposits in Transit Commercial Bank -Main Account:	\$	-
Add Deposits in Transit FirstBank -Main Account:	\$	<u>73,510.49</u>

Total		<u><u>73,510.49</u></u>
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Deduct Outstanding Checks Commercial Bank-Main Account:		
159 checks outstanding as of 1/31/2019	\$	10,323.65
Deposit Bank not in GL January 2019	\$	15.00
Deduct Outstanding Checks FirstBank-Main Account:	\$	183,786.40
79 checks outstanding as of 1/31/2019		<u>194,125.05</u>

Balance per County Clerk's Books	\$	<u><u>5,831,621.16</u></u>
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