



KNOX COUNTY SUBDIVISION TRAFFIC CALMING PROCEDURE

STEP ONE:

- Return Subdivision Traffic Calming Application Form to Knox County Engineering.

STEP TWO:

- Knox County Engineering will review the Subdivision Traffic Calming Application Form and determine the influence area for the subdivision.
- The subdivision will be required to complete a Proceed with Design Petition in which 50% of the influence area must approve the subdivision's intent to go through the Traffic Calming Program.

STEP THREE:

- Upon successful completion of Proceed With Design Petition, Knox County Engineering will do a preliminary traffic calming design plan.
- If needed, Knox County Engineering will perform a traffic study.

STEP FOUR:

- Knox County Engineering will conduct at least one design meeting with the subdivision. The time and location for the meeting will be coordinated with the neighborhood contact person.

STEP FIVE

- Based on input at the public meeting, Knox County Engineering will finalize the traffic calming design plan and distribute ballots to property owners within the influence area.

BALLOTING

- Installation of traffic calming devices requires a 70% approval by the returned ballots.
- Only property owners are allowed to vote.
- Only one vote per parcel.
- Deadline for returning the ballots will be stated on the ballot.
- The balloting period is typically eight weeks in length.
- Upon request, Knox County Engineering will release the current voting tallies. However, Knox County will not release whether an individual voted for or against traffic calming but will release the names of individuals who have not returned a ballot.